

## Meeting minutes: Steering Group Meeting NNR6 November 16, 2020

**Leader of the meeting:** Henriette Øien, The Norwegian Directorate of Health, Oslo, Norway

**Secretary:** Anne Høyer, The Norwegian Directorate of Health, Oslo, Norway

**Date:** 2020-11-16

### Attending

- Henriette Øien, The Norwegian Directorate of Health, Oslo, Norway
- Rune Blomhoff, University of Oslo, Oslo, Norway
- Anne Kathrine Owren Aarum, The Norwegian Directorate of Health, Oslo, Norway
- Satu Männistö, Finish Institute for Health and Welfare, Helsinki, Finland
- Hólmfríður Þorgeirsdóttir, Directorate of Health, Reykjavík, Iceland
- Ulla-Kaisa Koivisto Hursti, National Food Agency, Uppsala, Sweden
- Anne Scott, Danish Veterinary and Food Administration, Glostrup, Denmark
- Gregers Hummelose, Danish Veterinary and Food Administration, Glostrup, Denmark
- Anne Høyer, The Norwegian Directorate of Health, Oslo, Norway

### Not attending:

- Anne Phøl Enevoldsen, Danish Veterinary and Food Administration, Glostrup, Denmark

### Agenda

- 1. Presentation of the project by Rune Blomhoff (project leader)**
  - a. Status of the work**
  - b. Chapter authors and SR Centre**
  - c. Status of work with sustainability**
- 2. Budget and economy**
- 3. Conflict of interest forms**
- 4. Miscellaneous**
- 5. Next meeting**

### 1. Presentation of the project by Rune Blomhoff (project leader)

The project leader presented what the Committee had been working with since the last status report in March 2020. The NNR2022 is not significantly delayed due to the COVID-19 situation. The Committee is now in the process of prioritizing topics for Systematic Reviews (SR) and will prioritize 10 topics. The prioritisation of topics is decided in a modified Delphi process. In order to comply with

transparency, the Committee have started to develop a paper on this process which should be ready for publication in a scientific journal Q1 2021. The first topic for a SR is selected. The NNR SR-Centre will start to develop the protocol during 2020.

Most of the chapter authors are established and are expected to start the work primo 2021.

The Committee arranged a webinar on diet and sustainability on September 24. The Committee are now working to establish the experts that will be involved in the further process. The work will result in a background report on diet and sustainability that are expected to be ready by the end of year 2021.

## **2. Budget and economy**

The accountings for 2020 was presented.

## **3. Conflict of interest forms**

All involved experts must fill in the Conflict of Interest (COI) form each year. The process for evaluation of the COI forms was discussed with the Steering Committee.

## **4. Next meeting**

March 10 (Wednesday) 14 am (GMT +1) through Zoom.