

Meeting minutes: Steering Group Meeting NNR6 May 14, 2019

Leader of the meeting: Henriette Øien, The Norwegian Directorate of Health, Oslo, Norway

Secretary: Ane Sørli Kværner, The Norwegian Directorate of Health, Oslo, Norway

Date: 2019-05-14

Attending

- Henriette Øien, The Norwegian Directorate of Health, Oslo, Norway
- Rune Blomhoff, University of Oslo, Oslo, Norway
- Anne Kathrine Owren Aarum, The Norwegian Directorate of Health, Oslo, Norway
- Ane Sørli Kværner, The Norwegian Directorate of Health, Oslo, Norway
- Satu Männistö, National Institute for Health and Welfare, Helsinki, Finland
- Hólmfríður Þorgeirsdóttir, Directorate of Health, Reykjavík, Iceland
- Ulla-Kaisa Koivisto Hursti, National Food Agency, Uppsala, Sweden
- Else Molander, Danish Veterinary and Food Administration, Glostrup, Denmark
- Anne Scott, Danish Veterinary and Food Administration, Glostrup, Denmark

Agenda

1. Presentation of the project by Rune Blomhoff (project leader)
2. Conflict of interest forms
3. Budget and economy
4. Publication and communication of the final report
5. Next meeting

Presentation of the project by Rune Blomhoff (project leader)

The organization of the NNR 2022 project including roles of the various committees and groups were presented. So far, the NNR 2022 Committee have had two meetings in Norway (March 21st and May 9th). The main focus of the work has been on establishing the principles and methodology for developing the sixth edition of NNR.

Conflict of interest forms

All members of the NNR 2022 Committee must sign a conflict of interest form that will be submitted to the Steering Group. A modified version of the conflict of interest form used in

NNR 2012 will be used (please see attachment). The original form was developed at Folkhälsomyndigheten.

Budget and economy

The budget for NNR 2022 was presented for the Steering Group. For the complete budget, please see the attached documents.

Publication and communication of the final report

An internal web platform to be used by the NNR 2022 Committee has been developed. We must ensure that all useful information stored at this platform are available for later editions of NNR. In addition, we need to start planning how the final report should be published and communicated, including its format. The final report will be available at NKMTs webpages but should also be available at the official webpages of the food and health authorities in each country.

Next meeting

The next meeting will be held in mid or late November.